# Introducing the NEW Grassroots Online!



Now launching is the new-look Grassroots Online Registry, which gives members access to the Society database and 'Manage My Animals' features, replacing the old Pedeweb system.

\*KEEP HOLD OF THIS GUIDE\* as it will help you to access and navigate the online registry to search the database and submit births, deaths, transfers & castrates for your herd.

#### **STEP 1: LOGGING IN**

The new online registry is accessed in exactly the same way as before - just click the 'Grassroots Online' box on the BWCS homepage and log in using your BWCS membership number (3 herd letters chosen at the time of joining) and password. If you do not know these, contact the Society.

	British White Cattle
Member No	
Password	
	Login
	To sign in as a Guest, please use GUEST and Welcome99
	Software © 2021 Grassroots Systems Ltd

### STEP 2: NAVIGATING THE SYSTEM

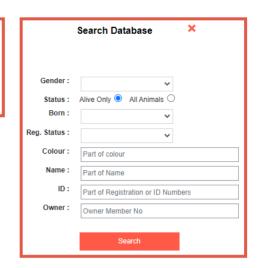


The system opens with a list of all the animals in your registered ownership (pictured on opposite page). Throughout the system, you can click on any animal to view its details, pedigree and progeny list.

Click on the magnifying glass  $\mathbb{Q}$  (top left) to search the whole database Click on the menu  $\mathbf{\Xi}$  (top right) to make changes to your herd

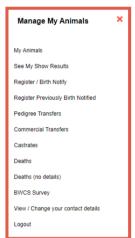
## STEP 3: SEARCHING THE DATABASE

Clicking the magnifying glass at the top left of the screen will open this search box, which acts as a filter for the database. Typing in information or selecting options using the dropdown boxes will filter the entries to help you find what you're looking for.



#### STEP 4: MANAGE MY ANIMALS

Clicking the menu at the top right of the screen will open the 'Manage My Animals' menu, where you can view your animal list (this is the default screen when logging in, as shown below), submit registrations and birth notifications, pedigree and commercial transfers, castrations and deaths, complete your BWCS survey at the end of each year as well as being able to view and change the contact details we hold for your membership at any time.





### STEP 5: REGISTER & BIRTH NOTIFY

On the first Register/Birth Notify screen, enter the date of birth, sire and dam, conception type (e.g. natural service or AI)

Manage My Animals - Register / Birth Notify					
* Date of Birth :	07/01/2021				
Sire :	My Males	All Males	UK220209/500857 - Alcroft Davos (ALC118-04549)		
Dam :	My Females	All Females	UK220209/200665 - Alcroft Georgia (ALC114-34100)		
* Conception Type :	Natural Service		~		
Al / ET Date :	dd/mm/yyyy 📋				
ET Recipient :					
Ease of Birth :	No Assistance		~		
Notes :					
Litter Size :	1				
Log now:	Male:	Female:	Castrate:		
	0	1	0		
			Next		

and ease of birth. You will then need to input the litter size (1 for single birth, 2 for twins) and use the gender selections to log how many calves in this litter are male/female/castrate, then click 'Next'. In this example, we had a single birth in which the calf was female, and would like to submit a registration. On the second screen, you will be able to enter the details for each calf - tag number, name, colour/marking and birth weight. You will then be able to select either registration or birth notification from the dropdown list, and once all entries have been made, click 'Add to List'.



Once all births in this batch have been entered, click 'Display List to Submit'. This will take you to the submission screen to check all details before agreeing that all the information you are submitting is correct - make sure to click 'Submit' at this stage or the births will not be processed. A shopping basket will then appear, where you can click on one of the options to clear the basket and see details of how to pay.

#### Display List to Submit

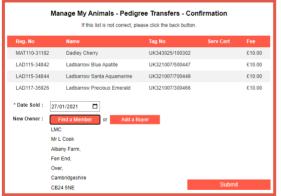


#### STEP 6: PEDIGREE/COMMERCIAL TRANSFERS

Whether selecting 'Pedigree Transfers' or 'Commercial Transfers' from the 'Manage My Animals' menu, the first screen will ask you to select animals you wish to transfer by ticking the boxes on the left of the screen.



When you click 'Continue' you will then be taken to the confirmation screen, which will show the fee applicable (£10 per head for pedigree



transfers, no charge if sold to commercial customer) and ask you to input the date sold, as well as the buyer information. If the buyer is already a member, click 'Find a Member' to search the database, or if not click 'Add a Buyer' to enter their information manually. Finally, click 'Submit' to be taken to your shopping basket (see opposite page for details).

#### **STEP 7: CASTRATES**

As above, the first screen for notifying castrates allows you to select animals using tick boxes.



#### **STEP 8: DEATHS**

There are two options when it comes to reporting deaths – the first allows you to report how an animal died (the options in the

drop-down are died/culled/sold for meat) as well as any further information under 'reasons for death' (you can leave this blank or enter other details such as slaughter grade and deadweight). The first option looks like this:



The second option in the menu is called 'Deaths (no details)', which allows you instead to simply tick the animals to notify them as dead:



Whichever option you choose, once you have selected all the relevant animals, click 'Continue' to go to the submission screen, where you can finally check the details before clicking 'Submit'.



#### **STEP 9: CONTACT DETAILS**

You can view/change your contact details at any time - keep these up to date to ensure Society correspondence reaches you and that your details appear correctly in the BWCS Herd Book and on pedigree certificates.

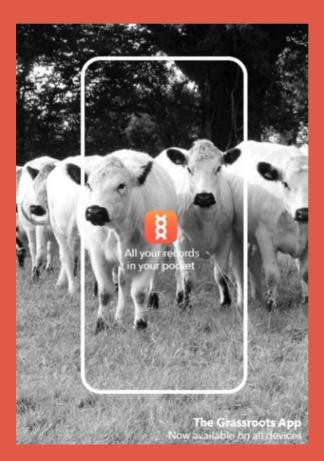
Manage My Animals - View / Change your contact details				
Member No	ALC			
Name :	Miss S. E. Cook			
Address :	Albany Farm			
	Fen End			
	Over			
	Cambridge			
	5th line of address			
Post Code :	CB24 5NE			
Phone No :	01954 232796			
Mobile No. :	07771 333303			
Email Address :	admin@britishwhitecattle.co.uk			
Website address :	Website Address			
Prefix:	Alcroft			
Ministry Tag :	UK220209/ Submit			

#### ALSO LAUNCHING IS THE \*NEW\* GRASSROOTS APP

All of your own animal details, in your pocket, even when you have no internet or mobile access! Free for the first month, then a small charge of £1.99 a month (less than the cost of an ear tag) or £14.99 a year.

Download the Grassroots Systems Mobile App from the App Store or Google Play Store. Create an App User Name (must be at least 8 characters long) and your own password. Then sync the details of all the animals you own using your normal Breed Society membership number and password. If you keep other Grassroots breeds, they can also be added to the same copy of the App.

It is very straight forward to use, but a 'step by step' guide is available on the Grassroots website: *home.grassroots.co.uk* 



#### With the Grassroots Systems App you can:

Add images of your animals for your own use or to appear in the Online Registry

Add notes for individual animals or groups, including mating records or reminders

Report changes direct to the online registry 'on the go'

Apply for registrations/birth notifications as you would online

Report deaths

Keep a list of all your buyers when making a sale